

# Performance Report

Upper Clutha Tracks Trust  
For the year ended 31 March 2021

Prepared by Findlay Sidekick Limited

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## ***Independent Auditor's Report***

to the Trustees of Upper Clutha Tracks Trust

### **Our Qualified Opinion**

We have audited the financial statements of Upper Clutha Tracks Trust (the Trust) which comprise the statement of financial position as at 31 March 2021 and the statement of financial performance and statement of cash flows for the year then ended, and the statement of accounting policies and other explanatory information.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the financial statements included in the accompanying Performance Report present fairly, in all material respects, the financial position of the Trust as at 31 March 2021 and its financial performance and cash flows for the year ended on that date in accordance with the accounting standard, Public Benefit Entity Simple Format Reporting-Accrual (Not-For-Profit).

### **Basis for Qualified Opinion**

In common with other organisations of a similar nature, control over the revenues from donations and similar income prior to being banked is limited. It was not practicable to extend our examination of such income beyond the accounting for amounts received as shown by the accounting records of the Trust, or to determine the effect of the limited control.

We conducted our audit in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Trust in accordance with Professional and Ethical Standard 1 (Revised) *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board and the International Ethics Standards Board for Accountants' *Code of Ethics for Professional Accountants (IESBA Code)*, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Other than in our capacity as auditors we have no relationship with, or interests in, the Trust.

### **Information Other than the Financial Statements and Auditor's Report**

Other information included in the Performance Report with the financial statements comprises the entity information and the statement of service performance. The Trustees are responsible for this other information. Our qualified opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. We are required to report any misstatement of other information. We have nothing to report in this regard.

### **Trustees' Responsibilities for the Financial Statements**

The Trustees are responsible, on behalf of the Trust, for the preparation and fair presentation of the financial statements in accordance with Public Benefit Entity Simple Format Reporting-Accrual (Not-For-Profit) and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements the Trustees are responsible for assessing the Trust's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Trust or to cease operations, or have no realistic alternative but to do so.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material, if individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the External Reporting Board website: [https://xrb.govt.nz/Site/Auditing\\_Assurance\\_Standards/Current\\_Standards/Page8.aspx](https://xrb.govt.nz/Site/Auditing_Assurance_Standards/Current_Standards/Page8.aspx)

This report is made solely to the Trustees as a body. Our audit work has been undertaken so that we might state to the Trustees those matters which we are required to state in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trust and the Trustees, as a body, for our audit work, for this report or for the opinions we have formed.



Chartered Accountants  
26 May 2021

Dunedin

# Entity Information

## Upper Clutha Tracks Trust For the year ended 31 March 2021

### Legal Name of Entity

Upper Clutha Tracks Trust

### Entity Type and Legal Basis

The Trust is a charitable trust in terms of the Charitable Trust Act 1957, and is a registered charity under the Charity Act 2005.

### Registration Number

CC38956

### IRD Number

095-552-471

### Entity's Purpose or Mission

Develop and Advocate Walking/Cycling Tracks in the Upper Clutha area.

### Entity's Reliance on Volunteers

The Trust relies on volunteers to assist with trail development and maintenance. All of the Trustees are volunteers.

### Entity Structure

Trustees are; Alan Gillespie, John Wellington, Paul Hellebrekers, Rachel Brown, Grant Fyfe, Quentin Smith, Geoff Wilson, John Hare, Tom Rowley and Brian Weedon.

### Main Sources of Entity's Cash and Resources

The Trust obtains grants and donations from various funding bodies and from the Queenstown Lakes District Council.

### Main Methods Used by Entity to Raise Funds

The Trust's fundraising is achieved via grant applications.

### Physical Address

Fyfe Karamaena Law Limited

Level 1 Umbers Street

Three Parks

Wanaka 9305

### Postal Address

Fyfe Karamaena Law Limited

Private Bag 9014

Wanaka 9343




# Approval of Financial Report

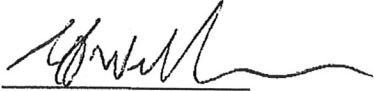
## Upper Clutha Tracks Trust For the year ended 31 March 2021

The Trustees are pleased to present the approved financial report including the historical financial statements of Upper Clutha Tracks Trust for year ended 31 March 2021.

APPROVED

For and on behalf of the Trustees

  
\_\_\_\_\_  
I G Fyfe  
Date ..... 21/5/21

  
\_\_\_\_\_  
J A S Wellington  
Date ..... 21/5/21

# Statement of Service Performance

## Upper Clutha Tracks Trust For the year ended 31 March 2021

### Description of Entity's Outcomes

- Improvements to health and mental well-being through the cultivation of an outdoor culture encouraging higher levels of physical activity safe, easily accessible recreation close to the community.
- Protection and conservation of the environment.
- Walking and cycling as an alternative means of transport and a cheaper alternative to car use.
- Closer communities resulting from the provision of important access links between townships.
- Enhanced community well-being.
- Increased tourism and economic benefit to the community.

#### 1. Track planning

- The Trust has continued work on a proposal for an around the Upper Clutha Basin Track project now known as the Twin Lakes Track, linking all the existing tracks to create a Great Ride style option for the Upper Clutha.
  - Route planning and costing continues for the following tracks:
  - A track on the true right of the Hawea River.
  - A track linking the lakeside track at Beacon Point to the existing tracks at the Peninsula Bay subdivision.
  - A link track between Albert Town and the Cameron Creek Track using the unformed part of Templeton St
  - A link track between the Hawea River Track swing bridge and the one lane bridge on SH6 at Albert Town.
  - A short nature walk at Makarora.
  - The Great Ride connection between Albert Town and Wanaka
  - The installation of ramps at Pawsons Crossing bridge at Albert Town
- Many of the Trusts projects have been delayed as a result of restrictions on new cycle tracks imposed by the new Otago Conservation Management Strategy. The Trust has been working the Department of Conservation and other parties to try to resolve this issue.

#### 2. Build tracks

- The Trust completed the Devon Link Track. This has been a goal of the Trust since the completion of its first project on the Hawea River Track. This new track creates a direct link between the Hawea Flat community and the Hawea River Track. It was made possible by the private landowner agreeing to grant an easement to the Trust for public access over their land.

#### 3. Maintain

- A three year maintenance agreement was entered into for the Cameron Creek Track.
- The Trust accepted an easement for public access for the Devon Link Track and agreed to have public liability insurance for the track and to maintain it.

#### 4. Advocating

- Submitted to the QLDC Annual Plan in respect of Active Wanaka Transport Network, and also track funding and other general issues.
- Submitted on resource consent applications.
- Advocated on access issues on a Crown Pastoral Lease Renewal.
- The Trust was also heavily involved in the partial statutory review of the Otago Conservation Management Strategy.

#### **5. Strategic Coordination of the Upper Clutha Tracks Network**

- Coordinated with the Department of Conservation, QLDC, Bike Wanaka and Lake Wanaka promotions to develop a Network Management Strategy.
- Worked with QLDC to update the Upper Clutha Walking and Cycling Strategy Document.

#### **Additional Information**

Track openings can vary between years due to the long planning process that is required to develop tracks. Cycle track development on any Public Conservation Land is currently stalled as a result of the wording of the new Otago Conservation Management Strategy.

# Statement of Financial Performance

## Upper Clutha Tracks Trust For the year ended 31 March 2021

### How was it funded and What did it cost?

To fund the Devon Link Track completed this year:

The Trust drew down the remaining \$57,676 of its \$80,000 grant from Central Lakes Trust.

The Trust obtained and drew down an additional grant of \$9,500 from Central Lakes Trust.

The Trust drew down two grants of \$30,000 and \$10,000 from Otago Community Trust.

The Trust obtained and drew down a grant of \$7,000 from the Callis Charitable Trust.

### Other funding

The Trust received a general support grant of \$40,000 from QLDC.

	NOTES	2021	2020
		\$	\$
<b>Revenue</b>			
Donations, fundraising and other similar revenue	1	154,676	65,700
Interest, dividends and other investment revenue	1	1,197	2,621
<b>Total Revenue</b>		<b>155,873</b>	<b>68,321</b>
<b>Expenses</b>			
Costs related to providing goods or services	2	197,667	37,523
Other expenses	2	5,498	2,661
<b>Total Expenses</b>		<b>203,165</b>	<b>40,184</b>
<b>Surplus/ (Deficit) for the Year</b>		<b>(47,292)</b>	<b>28,137</b>

These financial statements are to be read in conjunction with the Notes to the Financial Statements and the accompanying Independent Audit Report.

# Statement of Financial Position

## Upper Clutha Tracks Trust

As at 31 March 2021

	NOTES	31 MAR 2021	31 MAR 2020
		\$	\$
<b>Assets</b>			
<b>Current Assets</b>			
Bank accounts and cash	3	239,761	311,567
GST refund due		26,734	-
<b>Total Current Assets</b>		<b>266,495</b>	<b>311,567</b>
<b>Total Assets</b>		<b>266,495</b>	<b>311,567</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Creditors and accrued expenses</b>			
Trade payables		16,783	4,467
Unearned income - grants received in advance	9	60,000	60,000
GST payable		-	10,097
<b>Total Creditors and accrued expenses</b>		<b>76,783</b>	<b>74,564</b>
<b>Total Current Liabilities</b>		<b>76,783</b>	<b>74,564</b>
<b>Total Liabilities</b>		<b>76,783</b>	<b>74,564</b>
<b>Total Assets less Total Liabilities (Net Assets)</b>		<b>189,712</b>	<b>237,004</b>
<b>Accumulated Funds</b>			
Balance at beginning of year		237,004	208,867
Surplus / (Deficit) for the year		(47,292)	28,137
<b>Total Accumulated Funds</b>		<b>189,712</b>	<b>237,004</b>

These financial statements are to be read in conjunction with the Notes to the Financial Statements and the accompanying Independent Audit Report.



# Statement of Cash Flows

Upper Clutha Tracks Trust  
For the year ended 31 March 2021

	2021	2020
	\$	\$
<b>Cash Flows from Operating Activities</b>		
Donations, fundraising and other similar receipts	154,676	126,640
Interest, dividends and other investment receipts	1,197	2,621
GST Received/(Paid)	(34,645)	19,703
Payments to suppliers	(193,034)	(35,757)
<b>Total Cash Flows from Operating Activities</b>	<b>(71,806)</b>	<b>113,207</b>
<b>Net Increase/ (Decrease) in Cash</b>	<b>(71,806)</b>	<b>113,207</b>
<b>Cash Balances</b>		
Cash and cash equivalents at beginning of period	311,567	198,360
Cash and cash equivalents at end of period	239,761	311,567
Net change in cash for period	(71,806)	113,207

These financial statements are to be read in conjunction with the Notes to the Financial Statements and the accompanying Independent Audit Report.

# Statement of Accounting Policies

## Upper Clutha Tracks Trust For the year ended 31 March 2021

### Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) Tier 3 on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the Trust will continue to operate in the foreseeable future.

### Goods and Services Tax (GST)

The Trust is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

### Revenue

Revenue is recorded in the year that it is earned. Grants are recorded as revenue once any conditions have been fulfilled.

### Construction of Tracks

Because the Trust does not own the tracks, all track construction costs are recorded as expenses.

### Income Tax

Upper Clutha Tracks Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

### Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

### Changes in Accounting Policies

All accounting policies were applied consistently during the year.

# Notes to the Performance Report

## Upper Clutha Tracks Trust For the year ended 31 March 2021

	2021	2020
	\$	\$
<b>1. Analysis of Revenue</b>		
<b>Donations, fundraising and other similar revenue</b>		
Grants Income (Note 8)	147,176	55,000
Donations Income	7,500	10,700
<b>Total Donations, fundraising and other similar revenue</b>	<b>154,676</b>	<b>65,700</b>
<b>Interest, dividends and other investment revenue</b>		
Interest Received	1,197	2,621
<b>Total Interest, dividends and other investment revenue</b>	<b>1,197</b>	<b>2,621</b>
	2021	2020
	\$	\$
<b>2. Analysis of Expenses</b>		
<b>Costs related to providing goods or services</b>		
Advertising	497	659
Consents and Registrations	44	44
Construction of Tracks	181,017	36,820
Insurance	435	-
Legal Expenses	2,636	-
Project Development - professional services (surveying etc)	1,100	-
Project Management Fees	11,435	-
Track Maintenance	503	-
<b>Total Costs related to providing goods or services</b>	<b>197,667</b>	<b>37,523</b>
<b>Other expenses</b>		
Accounting	1,288	1,288
Audit Fees	1,250	1,250
Advocacy - professional fees (surveying & legal)	2,900	-
Bank Fees	43	104
Printing, Stamps and Stationery	17	19
<b>Total Other expenses</b>	<b>5,498</b>	<b>2,661</b>
	2021	2020
	\$	\$
<b>3. Analysis of Assets</b>		
<b>Bank accounts and cash</b>		
Kiwibank - Cheque Account	17,781	110,284
Kiwibank - Millenium	58,467	675
Kiwibank - Savings	40,814	78,524
KiwiBank - Track Reserve Fund	122,699	122,084
<b>Total Bank accounts and cash</b>	<b>239,761</b>	<b>311,567</b>

#### 4. Commitments

There are no commitments as at 31 March 2021 (Last year - nil).

#### 5. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 March 2021 (Last year - nil).

#### 6. Related Parties

There are transactions involving related parties during the financial year (Last year - nil)

John Wellington - Reimbursement of Admin Expenses	\$17
Grant Fyfe - Legal work for an Easement	\$1,827
<b>Total</b>	<b>\$1,844 (GST excl)</b>

#### 7. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report.

	2021	2020
	\$	\$
<b>8. Grants and Donations Income</b>		
Queenstown Lakes District Council	40,000	55,000
Orange Lakes Limited	-	7,000
Otago Youth Adventure Trust	-	200
Otago Community Trust	40,000	-
Skycity Casino Queenstown Community Trust	-	3,000
J I & M D Barlow	-	500
Callis Trust	7,000	-
Central Lakes Trust	67,176	-
Southern Lakes Multisports	500	-
<b>Total Grants and Donations Income</b>	<b>154,676</b>	<b>65,700</b>

The Trustees thank all the above for their generous financial support to assisting in developing the tracks throughout the Upper Clutha district.

#### 9. Grants Received in Advance

Two grants from Queenstown Lakes District Council totaling \$60,000 (2019 \$60,000) are in advance for future spending.

#### 10. Covid-19 Virus

The covid-19 virus pandemic, which resulted in a lockdown throughout New Zealand from 24 March 2020 to Mid may 2020, is not expected to have a significant impact on the future activities of the Trust.